



823 Towne Court
 Saginaw, Texas 76179
 (682) 286-9662
 www.EndlessDiscoveriesCDC.com

APPLICATION FOR EMPLOYMENT

Name _____ Social Security No. _____ - _____ - _____

Mailing Address _____
(Street) (City) (State) (Zip)

Home Phone _____ Mobile Phone _____

Position for which you wish to apply: _____

Full-time Part-Time Summer Temporary

Date available for work: _____

Are you willing to work hours other than 8-5? _____

What days are you unable to work? _____

Are you at least 18 years of age? Yes No

Have you ever been convicted of a felony or subjected to a deferred adjudication on a felony charge?

Yes No

Note: If your answer is "Yes," please explain in concise detail on a separate sheet of paper, giving the dates and nature of the offense, the name and location of the court, and the disposition of the case(s). A conviction may not disqualify you, but a false statement will.

EDUCATION:

Indicate Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12

Did you graduate from high school or receive GED? Yes No

Type of School	Name and Location of School	Dates Attended	Date Graduated	Major Fields of Study
Undergraduate Colleges or Universities				
Technical, Vocational, or Business Schools				

EMPLOYMENT HISTORY:

Note: Begin with your current or last position and work back to your first. Please give a brief summary of responsibilities and experience for each position.

Employer: _____ Position Title: _____

Address: _____

Employer's Phone Number: _____

Immediate Supervisor Name & Title: _____

Full-time Part-Time Summer Temporary

Starting Date: _____ Leaving Date: _____ Current/Final Salary: _____

Summary of Experience and Responsibilities: _____

Specific reason for leaving: _____

Employer: _____ Position Title: _____

Address: _____

Employer's Phone Number: _____

Immediate Supervisor Name & Title: _____

Full-time Part-Time Summer Temporary

Starting Date: _____ Leaving Date: _____ Current/Final Salary: _____

Summary of Experience and Responsibilities: _____

Specific reason for leaving: _____

Employer: _____ Position Title: _____

Address: _____

Employer's Phone Number: _____

Immediate Supervisor Name & Title: _____

Full-time Part-Time Summer Temporary

Starting Date: _____ Leaving Date: _____ Current/Final Salary: _____

Summary of Experience and Responsibilities: _____

Specific reason for leaving: _____

LICENSES AND TRAINING:

Please list any licenses or certifications held by you at the present time. This includes CPR/First Aid.

License/Certification	Date Issued	Date Expires	Issued By

Special Training/Skills/Qualifications: _____

REFERENCES:

Name	Title	Company	Phone Number

Endless Discoveries Child Development Center is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

DISCLOSURE:

Please read the following statements carefully and indicate your understanding and acceptance by signing in the space provided.

- I certify that all the information provided by me in connection with my application is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire, or, if hired, termination.
- I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.
- I understand that Endless Discoveries Child Development Center will be completing a background check.
- I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release such parties from all liability from any damages which may result from furnishing such information to you.

Applicant's Signature: _____ Date: _____